

2006 INCLUSIONARY ZONING DEVELOPMENT ASSISTANCE MEETINGS
For more information on these meetings, contact the Planning Unit at 608.266.4635
Information on Inclusionary Zoning can be found at <http://www.cityofmadison.com/cdbg/iz/>

Step 1. Pre-Application Project Discussion with Planning Unit, CDBG & Zoning Staff			Step 2. Pre-Application Project Review by Interdepartmental Review Staff Team				
Tuesday at 1:30PM in Room LL-110, MMB			Thursday beginning at 9:00 AM in Room LL-110, MMB				
<p>The purpose of this discussion is to give the prospective applicant an opportunity to meet with staff from the above disciplines to preliminarily discuss the project prior to the expenditure of significant resources.</p> <p>The applicant is asked to bring with them a conceptual drawing of the proposed development that includes an indication of the number of total residential units proposed and an indication of how they intend to meet the requirements of the Inclusionary Zoning provisions in the Zoning Ordinance to aid the discussion. No materials are required to be submitted in advance of the meeting.</p> <p>Meetings are generally scheduled for the first and third Tuesday afternoons of each month. Please notify the Planning unit by 4 PM of the cutoff date at 266.4635 to be scheduled for the specific meeting.</p> <p>Meeting times are subject to availability. No more than three pre-application discussions will be held on a given meeting day. Initial discussions will be limited to 45 minutes depending on the number of agenda items.</p>	Cutoff Date	Meeting Day	<p>Following the preliminary discussion in Step 1, the applicant is required to present a more detailed version of the development plan with the members of the Interdepartmental Review Staff Team prior making formal applications for Plan Commission consideration.</p> <p>The applicant is required to submit electronic (PDF format please) copies of development plans illustrating their project (including but not limited to site plans, floorplans and elevations), and a completed <i>DRAFT</i> Inclusionary Dwelling Unit Plan (IDUP) describing the nature of the project and how the applicant proposes to comply with the Inclusionary Zoning components of the Zoning Ordinance. Electronic submittal should be made to tparks@cityofmadison.com by 12 PM of the cutoff date for a specific meeting. The Planning Unit should be contacted in the event the applicant cannot submit the IDUP information electronically so that other arrangements can be made.</p> <p>Meeting times are subject to availability. No more than three pre-application reviews will be heard on a given meeting day. In order to be scheduled for a specific date, the Planning Unit must receive the IDUP and development plans by the cutoff date and time. Incomplete submittals will not be scheduled.</p>	Cutoff Date	Meeting Day		
		January 3		January 10		January 5	January 12
		January 17		January 24		January 19	January 26
		January 31		February 7		February 2	February 9
		February 14		February 21		February 16	February 23
		February 28		March 7		March 2	March 9
		March 14		March 21		March 16	March 23
		April 4		April 11		March 30	April 6
		April 18		April 25		April 13	April 20
		May 2		May 9		April 27	May 4
		May 16		May 23		May 18	May 25
		June 6		June 13		June 1	June 8
		June 20		June 27		June 22	June 29
		July 3 (M)		July 11		July 6	July 13
		July 18		July 25		July 20	July 27
		August 1		August 8		August 3	August 10
	August 15	August 22		August 24	August 31		
	August 29	Sept. 5		Sept. 7	Sept. 14		
	Sept. 12	Sept. 19		Sept. 21	Sept. 28		
	Sept. 26	October 3		October 5	October 12		
	October 10	October 17		October 19	October 26		
	October 24	October 31		Nov. 2	Nov. 9		
	Nov. 7	Nov. 14		Nov. 14 (T)	Nov. 21 (T)		
	Nov. 28	Dec. 5		Nov. 30	Dec. 7		
	Dec. 12	Dec. 19		Dec. 14	Dec. 21		

*: Meeting will be held in Room LL-130 | **(M)**: Monday | **(T)**: Tuesday

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (Sec. 2.40, MGO). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.