

**Application for 2010 Supplemental Funds
Community Resources Program**

*Submit signed original and digital copies of this application to the
Community Development Division,
Room 225, MMB, 215 Martin Luther King Jr., Blvd.
Madison, WI 53701*

Deadline: Noon on March 2, 2010
(Late or incomplete applications will not be considered)

Program Title:	Teen Build Up		Agency:	Lussier Community Education Center	
Amount Requested:	\$10,000	<i>Amount Allowable:</i> \$2500-\$10,000	Current Community Resources Funding for this Program:	\$8,121.00	
Address:	55 S Gammon Rd. Madison, WI 53717				
Contact Person:	Paul Terranova		Telephone:	608-833-4979 x210	
E-Mail:	paul@LCECmadison.org				

- 1) **Program Description:** Summarize the programs major purpose and activities, demographics of intended population and geographic service area.

Teen Build Up provides high school age youth regular youth development programming aimed at developing leadership and community involvement, strong relationships and healthy decision-making.

Since the opening of the Lussier Community Education Center, TBU has grown from the weekly youth organizing group that was offered in the Wexford Ridge Neighborhood Center into a program providing daily afterschool and evening activities for high school age youth, including access to tutors, technology, physical activity and arts programming. The program draws youth who live in the Memorial High School enrollment area. In the fourth quarter of 2009 the average daily attendance was 21 youth with a high of 39. Of these 92% were low to very low income and 96% were youth of color. In addition to daily activities, Teen Build Up provides interested youth opportunities to become involved as core leaders, through a teen leadership group and a peer health educator training program.

- 2) **Program Need:** Please describe the increase in requests for service or unanticipated economic hardship for your program that warrants application for this funding. For example: increased service participants, increased waiting list, specific increases to staffing hours or program hours, unanticipated program cost, or lost funding.

The increase in funding for Teen Build Up is warranted by the exponential growth of the program in both participant numbers and hours of service available. Prior to the opening of the LCEC, Teen Build Up was structured as a youth organizing program, which met weekly and focused on a small number of youth leaders. While this smaller core group planned periodic youth activities for a larger population, there was no place for youth to gather daily. With the new facility we found high school age youth coming to the center every day after school and into the evening. We took this opportunity to assess the current program and community need. Over the summer of 2010, we held two focus groups and more informal conversations with high school age youth who were involved with the center.

Youth expressed a clear interest in a daily program in the after school and evening hours with a variety of options to appeal to a wide array of interests. In addition, youth involved in the core leadership group also wanted the opportunity to continue their skills building, organizing and community service work. This fit with what staff had observed - youth voted with their feet every day after school and all summer long.

As a center we are striving to meet that need. In 2008 the Wexford Ridge Neighborhood Center was able to offer 225 hours of TBU programming. The LCEC offered 185 hour in the fourth quarter of 2009 alone without any expansion in funding. This has placed a significant strain on the center and limited what we have been able to offer the youth.

3) **Service Goals:** Please attach a copy of your Community Resources Program year end or December service report to this application. Please add a column to your service numbers section that identifies what your 2010 proposed new goal numbers would be if you were allocated the funds you are requesting.

4) **Fund Utilization:** Understanding that this is a one time allocation, how will these funds be used in 2010? Will the supplemental costs be allocated to staffing, program supplies or other expenses?

Over 80% of these funds (\$8100) will be divided between two areas:

\$3676 will be used to pay just over half of the "match" which allows us to host an AmeriCorps member working directly with high schoolers.

\$4424 will support program supplies/activities and transportation. In particular this will allow TBU to develop more intensive teen programming during the summer. Both our Elementary and Middle School age programs currently have a summer curriculum and corresponding budget. We will implement similarly comprehensive options for high school age youth and include such activities as positive youth arts gatherings, outdoor activities, leadership and skills building activities, and college visits and preparation.

The remaining \$1900 will support indirect operating costs (such as printing & copying and insurance) and space costs (such as building maintenance and utilities).

5) **Budget:** Please provide the following information. You will be contacted if additional information is necessary.

Program Budget	Current (as reported in your Budget appendixes in January 2010)	Proposed
Personnel	74,563	74,565
Operating	22,129	26,553
Space	13,614	13,614
Special Costs	1,734	1,734
Total	112,042	116,466

6) **Signature:** Name and signature of the principal individual responsible for this program proposal.

Name: Paul Terranova Title (if applicable): Executive Director

Signature: _____ Date: 2/22/2010

If you need assistance with this application or are unclear about how to answer the above questions please feel free to contact your current contract manager or staff at (608) 266-6520.

LUSSIER COMMUNITY EDUCATION CENTER

**Final Service Report: City of Madison
Due Date: 4/15, 7/15, 10/15, 1/15**

Period Covered: October 2009 to December 2009

Date: 11.January.2009

Prepared By: April Miller

Telephone: 608.833.4979

Service D: Project Teen Build Up (TBU)

	<u>This Quarter</u>	<u>Year to Date</u>	<u>Annual Goal</u>	<u>2010 Goal</u>
1. Number of unduplicated youth served in broader TBU activities.	113	243	150	200
2. Number of unduplicated youth involved as core leaders.	20	34	15	20
			<u>Daily Attendance Goal</u>	<u>2010 Goal</u>
3. Average attendance at core leaders meetings.	7	7.5	5	7
4. Number of broader activities, trainings and/or events.	18	46	10	20

5. Narrative description of program and administrative accomplishments, issues, or problems identified and/or unmet needs (such as board and/or staff turnover or problems, projected losses or increases of agency or program funding). Please include information about core leader meeting schedule.

Quarter IV began anew with the hiring of a new Youth Organizer and two PASS AmeriCorps members. The new quarter also brought with it 113 new unduplicated youth who were eager to engage in Teen Build Up's newly created multi-faceted program. This program included the launch of a Teen Peer Health Educator group, a Media Literacy Project, a weekly Teen Dinner Night, a Teen Leadership Council (TLC), Spoken Word and MC Sessions through First Wave, a daily snack and extended daily drop-in, open gym, and open computer lab hours.

TPHE met for two hours weekly and maintained a core leadership group of 8 youth. The group, in its start up phase, focused on team building and group direction. Initial workshops included reproductive health, healthy relationships and sexuality. Teen leaders are diligently working to educate themselves so that they can then in turn educate their peers to arm them with accurate and comprehensive information.

The Media Literacy Project also met for two hours weekly and maintained a core leadership group of 8 youth. The project, a collaboration between the Youth Organizer and a UW Academic Advisor, was set up to use movies/documentaries as a way to get teens to think about and relate to their immediate living situations, their community, their country and their global community. Many of the youth that participated were new to the center, thus a lot of time and energy was put into establishing relationships and a safe and mutually respectful learning environment. While some very valuable conversations were had, it became apparent that developing those relationships first would be essential to the success of the project. Drama between youth made some sessions quite tense and in some cases prompted youth to avoid coming. The group took a break toward the end of the year to work on relationship issues, and there are plans to restart media sessions again in the near future.

In one strategy for building relationships among teens (and with staff) TBU Staff worked with 5-7 teen leaders to offer a weekly Teen Dinner Night. The Teen Cooking Club met to plan, cook, and serve meals to their peers as a way to encourage a sense of community within the program. All youth who attended were expected to contribute by helping to either set up or clean up after the night's festivities.

Teen leaders who participated in daily drop-in activities as well as those who participated in one or more of the leadership groups, met to discuss the formation of a Teen Leadership Council. This youth led council determined that they would focus on self-development, program planning, community service and fundraising. One of the council's main goals is to ensure that the voice of the teen is always heard, valued and respected at the LCEC.

UW's First Wave yet again offered their expertise in mentoring passionate and artistic youth as they craft their own spoken word pieces and hip-hop songs. The material is being recorded and compiled into a much anticipated CD.

Next quarter, the new Teen Leadership Council will attend a two day leadership retreat filled with team building and leadership development activities. They will also begin to map out their ideas for teen programming and community service projects. TBU staff will also work with TLC to plan a Spring Break Service Trip in March. The goal of the trip is to get youth out of their communities while stressing the importance of taking care of it as well. Youth will also get an opportunity to network with another youth organization to find out how other youth groups are taking action.

With the change in season, many of the Teen Cooking Club members will be starting various sports activities and will no longer be available to cook dinner on a weekly basis. Next quarter, TBU will be partnering with Access Community Health to begin a monthly Teen Dinner and a Movie Night. TBU staff and TPHE leaders will offer health related movies/documentaries and Access will provide dinner and two health care professionals to help lead discussions and answer questions.

Snack and daily drop-in is expected to continue as it has been, First Wave will continue to offer workshops and gender specific programming will be in the works.

Qtr IV Core Leaders: Dezi, LaDella, Fantasia, Whitley, TTiana, Antonio, Jamira, Danika, Virgil, Lavell, Quisha, Shaunte, Shevone, Xavier, Thomas, DeVonna, Neka, Takela, Andrew, Audrey, Jerome

6. Final Report Only - Due 1/15

Complete and submit the attached form on Outcome Objectives, Performance Standards and Measurement Tools.

Outcome Objectives, Performance Standards and Measurement Tools

Agency Name: Lussier Community Education Center Contract Period: 2009-2010

Service Name: D. Project Teen Build Up

Outcome Objective #1	Increase the number of youth of color and low-income youth who gain leadership skills and in civic involvement.			
Performance Standard	Targeted Percent	100%	Targeted Number	15
Measurement Tool(s) or Methods to be Used	Teen Build Up documents the number of youth who participate in formal leadership training or gain experiences through taking roles of responsibility in youth led projects that benefit a wider audience.			
Outcome Objective #2	Youth feel safe, welcomed and supported through initiatives, workshops, life skills trainings and cross-cultural awareness sessions.			
Performance Standard	Targeted Percent	100%	Targeted Number	150
Measurement Tool(s) or Methods to be Used	Teen Build Up measures the number of individuals who participate in programs planned and coordinated for low-income youth leaders. Staff are researching assessment and evaluation tools such as the Program Activity and Assessment Tool (PAAT) to measure this objective.			

Outcome Objectives, Performance Standards and Measurement Tools

Agency Name: Lussier Community Education Center Contract Period: 2009-2010

Service Name: D. Project Teen Build Up Date Submitted:

1/15/2010

Submit this form with Service Report due on 1/15

Outcome Objective #1	Increase the number of youth of color and low-income youth who gain leadership skills and in civic involvement.			
Performance Standard	Targeted Percent	100%	Targeted Number	15
	Actual Percent	226%	Actual Number	34
Measurement Tool(s) and Comments:				
<p>We were fortunate enough to have 34 youth involved in leadership skill building and civic activities and/or programs. Multi-racial groups of teens got together to learn about and discuss an array of social justice issues that impacted them (Train the Trainer/Freedom School), have chosen, planned and sometimes even facilitated workshops for their peers (AIDS Network & Hip-Hop Elevates the Mind), and have planned/coordinated Teen Dinners and other community building events that emphasized higher education opportunities for high school students of color (End of the Year BBQ with UW Madison OMAI/1st Wave and MCSC). Youth also demonstrated a sense of civic responsibility by helping to fundraise for LCEC programs and delivering newsletters to community members.</p>				
Outcome Objective #2	Youth feel safe, welcomed and supported through initiatives, workshops, life skills trainings and cross-cultural awareness sessions.			
Performance Standard	Targeted Percent	100%	Targeted Number	150
	Actual Percent	162%	Actual Number	243
Measurement Tool(s) and Comments:				

Outcome Objectives, Performance Standards and Measurement Tools

This year 243 youth participated in teen programming. To gauge how youth felt they were impacted by their involvement in those programs, we piloted the PAAT Survey as a measuring tool and randomly surveyed 30 teens. The survey was divided into three categories; the type/amount of OPPORTUNITES youth felt they were given, the type/amount of SUPPORT they felt was provided to them, and the type/number of GROUPS and/or PROGRAMS they stated they participated in. Youth were asked to rank their feelings on each question in the first two categories by marking anywhere between a 1=never and a 5=always. They were then asked to indicate all of the GROUPS and/or PROGRAMS they participated in.

Youth who marked 1 to 2 groups or programs were considered to have low involvement, 3 to 4 groups or programs would indicate moderate involvement, and 5 or more groups would indicate high involvement.

Of the 30 randomly surveyed youth; 20% indicated that they were highly involved, 56% indicated they were moderately involved, and 24% reported low involvement. We feel that this is an accurate representation of overall youth involvement in teen programs. We found that all youth, regardless of their level of involvement, indicated that they felt they almost always had opportunities to be involved at the LCEC. Those that were highly or moderately involved indicated that they felt almost always supported by the LCEC and through teen programming. What we found most interesting was that those that indicated low involvement, reported that they felt they were less supported by the LCEC and through teen programming. We feel that the data we gathered indicates that youth feel that they are positively impacted by their involvement in teen programs. The data also allowed us to see the areas we need to improve in making sure that our youth feel safe and supported and level and type of opportunities we offer our young people. We will begin surveying our youth on a quarterly basis and adjusting our programming accordingly.