

**Application for 2010 Supplemental Funds
Community Resources Program**

*Submit signed original and digital copies of this application to the
Community Development Division,
Room 225, MMB, 215 Martin Luther King Jr., Blvd.
Madison, WI 53701*

Deadline: Noon on March 2, 2010

(Late or incomplete applications will not be considered)

Program Title:	Respite/crisis child care & parent support		Agency:	The Respite Center	
Amount Requested:	\$7,000	<i>Amount Allowable: \$2500-\$10,000</i>	Current Community Resources Funding for this Program:	\$139,396	
Address:	2120 Fordem Ave. Madison, WI 53704				
Contact Person:	Meg Miller		Telephone:	244-5730	
E-Mail:	megm@respitcenter.com				

- 1) **Program Description:** Summarize the programs major purpose and activities, demographics of intended population and geographic service area.

Since 1979 the Respite Center has provided 24 hour respite, crisis and emergency child care and counseling to parents with children aged from birth through 14 years. We average more than 24,000 hours of child care for about 700 different Madison / Dane County kids from more than 350 different families each year. Seventy percent of the children we see are pre-K, 30% are school age, and 84% are from Madison. More than 65% are minority members, 90% are poor, and 75% are from single-parent families. Almost all of the children we see suffer from a deficit of safe, predictable nurturing care. Almost all of their parents are wanting to do what is in the best interest of their children.

- 2) **Program Need:** Please describe the increase in requests for service or unanticipated economic hardship for your program that warrants application for this funding. For example: increased service participants, increased waiting list, specific increases to staffing hours or program hours, unanticipated program cost, or lost funding.

The Respite Center has been facing challenges in our bottom line since 2006. To address this we have reduced staffing in non-child care hours by 2.5 FTE's. We have tried to keep our child care fully staffed (two staff each shift) by changing child care staff's planning time into shift time and reducing staff meeting time by an hour each week but we had to cut a 1/2 time child care position during this time so we still have 16 week day hours that are single staffed in child care. During the school year, week day single staffing works but when summer comes and school is no longer in session, we have a whole new population of children that can be cared for during the day. With the supplemental money we would like to add another staff to the single staffed shifts. By doing this we could care for an additional 4 to 6 children a week for an additional 500 hours of child care for three months.

We know that more school aged children could benefit from spending time at the Respite Center. The school aged children we see are often left alone to fend for themselves during the summer because parents don't have extra income for their care while they work and can't get them to and from inexpensive organized activities. They often think they are old enough to be by themselves. And maybe they are, but television, outside play all day long with minimal supervision is what often happens. The Respite Center can't solve all of this but if we had additional staff during the summer we could be a place where every once in a while school aged children could have some adult attention and directed and fun play. We can also keep track of how the children are doing in their summer situation and lead parents to the wonderful low cost resources Madison has to offer children.

- 3) **Service Goals:** Please attach a copy of your Community Resources Program year end or December service report to this application. Please add a column to your service numbers section that identifies what your 2010 proposed new goal numbers would be if you were allocated the funds you are requesting.

- 4) **Fund Utilization:** Understanding that this is a one time allocation, how will these funds be used in 2010? Will the supplemental costs be allocated to staffing, program supplies or other expenses?

We would use the money for 20 hours/week for 15 weeks of a child care specialist time (18 hours of child care with over lap time and 2 hours staff meeting). 3 hours a week of Family Service Worker time to schedule, counsel and do follow up with families and some very little management time to supervise.

- 5) **Budget:** Please provide the following information. You will be contacted if additional information is necessary.

Program Budget	Current (as reported in your Budget appendixes in January 2010)	Proposed
Personnel	\$ 125,135	\$ 6,500
Operating	\$ 7,818	\$ 300.00
Space	\$ 6,443	
Special Costs	0	\$ 200.00 for Training CPR/FirstAid Fire
Total	\$139,396	\$7,000

- 6) **Signature:** Name and signature of the principal individual responsible for this program proposal.

Name: Meg Miller Title (if applicable): Executrive Director

Signature: _____ Date: 2/26/10

If you need assistance with this application or are unclear about how to answer the above questions please feel free to contact your current contract manager or staff at (608) 266-6520.

The Respite Center
2009 Quarterly Service Reports
Due dates: 4/15, 7/15, 10/15, 1/15

	10/1/2009	12/31/2009	2010 SUPPLEMENTAL FUNDING
Period reported:			# of children (duplicated count) 75
Person completing report:	Meg Miller		# of child care hours 500
Phone number:	729-1180		
Date submitted:	1/15/2010		

Child Care	This Quarter	Year to date	2010 Supplemental	Funding
A. Unduplicated Families receiving care	44	377		
B. Unduplicated Children receiving care	67	656	# of children (duplicated count)	75
Total Number of Visits	746	3340	# of child care hours	500
Total Hours of Child care	5978	25,997		
C. First Time Users	64	265		
D. # of unduplicated families receiving support*	184	1071		

The children who are able to come to the Respite Center during the time covered in this proposal will be here mostly due to respite for their parents and themselves. The families may already be participating in our program or they may be new but our increased capacity means they can come more often.

Reasons for Service	This Quarter	Year to Date
Emergency/Crisis	177	741
Respite care	135.5	475.5
Attendance	205	760
Total	517	1976.5
Emergency- DCDHS or Police referrals	10	33

Parent Care	This Quarter	Year to date	2007	Contracted Annual goal
Unduplicated parents receiving support	184	822	N/A	400
Service Hours (includes intakes, phone contact and face to face contact)	112	780	N/A	2000

Our numbers of children and families are up slightly from last year and our child care numbers are up 7%. That means we are doing more care for those families that come through our door. That is a good thing. The emergency/crisis care continues to be higher than usual...

Our numbers of service hours to parents is still not representative of what the family service worker staff really do for families. We are even lower this quarter than the previous quarters for two reasons: 1. we tried a new system for a week and the family service workers didn't think they still had to comply with the old system of collecting data and 2. It is frustrating for them to have their work reduced to numbers that don't reflect their work so it is not a high priority for them to mark the sheet about parent contact.

What we did collect, which is not reflected in the parent care statistics is a full week time study of all the work that is done in a typical week of Family Service worker time. I have attached the narrative. An anecdote of some good thing we were able to do during the 4th quarter was to help 4 parents get jobs because we were had child care available for job interviews and training. We are seeing an increase in older kids (6 – 12) in crisis coming through our doors. In the first two weeks of the quarter three children went to foster care or group home from the Respite Center. Mendota is closing its doors for children in 2010 so we can expect this trend to continue.