



Department of Public Works
Streets Division
Charlie Romines, Superintendent

1501 West Badger Road
Madison, Wisconsin 53713
Phone: (608) 266-4681
Fax: (608) 267-1120
streets@cityofmadison.com
www.cityofmadison.com/streets

Re: Electronic waste collected during student move out period

Dear xxxx

You are receiving this letter because you have been identified as owning rental property in the region considered to be the student apartment area of Madison. A map of the student apartment area in question is enclosed. If you do not own rental property in the area indicated on the map you may disregard this notice and we apologize for the error.

The annual move out period in the student apartment area in August presents numerous challenges for property owners, residents/renters, and Streets Division employees collecting material from the curb.

Due to the size and scope of the annual student move out, this letter serves as notice for owners of rental properties within the student move area indicated on the enclosed map, pursuant to Wis. Stat. Sec. 66.0628(2m), that if any televisions, monitors, laptops, or computers are placed to the curb in front of your property contrary to Madison General Ordinance 10.18(13) during the yearly student move out period, that the Streets Division shall cause these items to be removed and disposed of properly.

If a television, monitor, or computer is collected from the curb at a property you own in the student apartment area of Madison as indicated on the enclosed map during between August 7, 2022 and August 19, 2022, your property will thereafter be charged the required recycling fee plus an additional \$30 administrative fee for each item collected.

Under Madison General Ordinances Sec. 10.18(13), no televisions, computer monitors, laptop or desktop computers, or CPUs may be placed or kept on any terrace or curbside for collection by the City and must, instead, be disposed of at an authorized recycling site or other lawful manner. Moreover, every property owner is responsible for maintaining their property in accordance with this requirement.

In order for these items to be safely recycled, they must be taken to a Streets Division drop-off site or to another reputable private recycler.

How You Can Help

Please contact your tenants to be sure they are aware of their responsibilities during the move out process, including how they can safely recycle these electronics and other items.

How to Recycle Televisions and Other Electronics with the City of Madison

The City of Madison operates three electronics recycling drop-off sites that are available for Madison residents. Use the enclosed guide that provides the locations and hours of the drop-off sites.

For Madison residents and taxpayers to recycle televisions, computers, monitors, and laptops at these sites, they must purchase a recycling fee sticker and take the item to a drop-off site. They are not collected at the curb.

Fee stickers can be purchased through the online large item work order system at www.cityofmadison.com/LargeItemWorkOrder.

Stickers will be mailed out following a successful purchase. Allow for at least one week for delivery. Stickers are not available for purchase from staff at the drop-off sites.

More information about the Streets Division's electronics recycling program visit www.cityofmadison.com/ecycle.

Disposal of Items that Are Free (Furniture, Mattresses, Etc.)

For the weeks of August 7, 2022 and August 14, 2022, you will not be required to submit a large item work order to have furniture, mattresses, or other free large items in the student move area as indicated on the enclosed map.

Disposal of Items that Require a Fee (Televisions, Microwaves, Air Conditioners, etc.)

Use the online work order system to pay the necessary fees. If the item can be collected at the curb, it should be set-out on the date selected while completing the online work order.

Items requiring a fee that will be taken to a drop-off site instead of collected at the curb must wait until they receive their fee sticker in the mail. Fee items will not be accepted at the drop-off site without the appropriate sticker attached.

Additional Resources

Additional options for electronics recycling in the area can be found at the DNR E-Cycle Wisconsin website, dnr.wi.gov/topic/ecycle and click the "Find a recycler" link.

Information specifically pertaining to the student move process, which includes details regarding the extra collections performed in the student apartment area during this period and information on handling illegally dumped items, can be found on the Streets Division's Moving Days website, www.cityofmadison.com/movingdays.

For additional questions or requests, contact the Streets Division offices. Office hours are 7:30am to 4:00pm Monday to Friday. The west side office, which services properties west of South Park Street, is located at 1501 W. Badger Rd and can be reached at 608-266-4681. The east side office, which services properties east of South Park Street, is located at 4602 Sycamore Ave and can be reached at 608-246-4532. Questions can also be emailed to streets@cityofmadison.com

Sincerely,



Bryan Johnson - Recycling Coordinator