

## SUBPOENA

STATE OF WISCONSIN  
DANE COUNTY  
THE CITY OF MADISON, TO

\_\_\_\_\_ (NAME)  
\_\_\_\_\_ (ADDRESS)  
\_\_\_\_\_

You are hereby required to appear virtually on the internet or by telephone before the Honorable Daniel P. Koval, Madison Municipal Judge, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ o'clock \_\_.m. to give evidence on behalf of the defendant/City of Madison (strike one) in a certain case scheduled for trial that day between the City of Madison versus \_\_\_\_\_. Attached to this subpoena are instructions as to how to appear virtually on the internet or by telephone.

**FAILURE TO ABIDE BY THIS SUBPOENA MAY RESULT IN PUNISHMENT FOR CONTEMPT WHICH MAY INCLUDE MONETARY PENALTIES, IMPRISONMENT OR OTHER SANCTIONS.**

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Hon. Daniel P. Koval  
Madison Municipal Judge

State of Wisconsin )  
Dane County ) ss

I swear that I personally delivered a copy of this subpoena on the above named at:

\_\_\_\_\_ (address)

at \_\_\_\_\_ o'clock \_\_.m. (time) on \_\_\_\_\_ (date)

\_\_\_\_\_ (signature)

Madison Municipal Court  
210 MLK Jr. Blvd., Rm. 203  
Madison, WI 53703

Phone: (608) 264-9282  
Email: [municipalcourt@cityofmadison.com](mailto:municipalcourt@cityofmadison.com)  
Fax: (608) 266-5930

If you would like to schedule an interpreter or require assistance due to a disability,  
please call (608) 264-9282 within ten (10) days.